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20 August 1984

LEGISLATIVE LIAISON

MEMORANDUM FOR: Executive Director

Deputy Director for Intelligence

Deputy Director for Operations

Deputy Director for Science and Technology

General Counsel Inspector General

Comptroller

25X1 FROM:

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25X1

25X1

Chief, Regulations Control Division

25X1 SUBJECT:

Proposed Revision _____Approval,

Certification, and Documentation of Disbursements and Other Financial

Transactions (Job #827)

FOR YOUR CONCURRENCE OR COMMENTS:

1. This proposed revision was initiated by the Office of Finance (OF). A new paragraph c(2) has been added, based on a recommendation contained in the recent Inspector General report on OF, to give the Director of Finance the right, upon request, to be briefed on all activities involving the expenditure of funds, unless specifically excluded in writing by the DCI. Consistent with that recommendation, OF further proposes that all certifying officers have the right to be briefed on activities requiring the expenditure of funds, when such activities are within the certifying officer's prescribed area of responsibility, unless specifically excluded in writing by the DCI. Former paragraphs c(2) through c(7) accordingly have been redesignated c(3) through c(8). Paragraph e(1) also has been revised to require basic payment documents, to support financial transactions only for expenditures in excess of \$25. The remainder of the regulation has been revalidated.

2. Please forward your concurrence and/or comments to the undersigned by 4 Sept. 1984. | Concurrence sheets are attached for your convenience.

Attachments:

OC

A. Concurrence Sheets

B. Proposed Revision

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